

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, January 22, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 22, 2008, with the following members present: Dennis Falken, Emil Klavetter, Donald Larson, Mary Negstad, and Deanna Santema.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the January 22, 2008 Commission Meeting, and the minutes from the January 15, 2008 Commission Meeting.

Travel/Education: Department Heads to attend Legislative Sessions in Pierre, SD during the 2008 Legislative Session; Cindy Schmit, Candace Stamp, Cara Caylor, Krista Spence, Stephanie Vogel, Kristin Trana, Deanna Santema, Vicki Buseh & Beverly Chapman to attend the WILL presentation in Brookings, SD on February 6, 2008; Cindy Schmit to attend the WILL presentation in Brookings, SD on January 9, 2008.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried.

AT&T, UTILITIES \$57.91; AVERA BROOKINGS MEDICAL, MEDICAL (PRISONERS) \$1535.50; AVERA MCKENNAN HOSPITAL, OUT-PATIENT \$340.74; BAHRA, PROFESSIONAL SERV. & FEES \$434.00; BROOKINGS AREA TRANSIT, TRANSPORTATION PROGRAM \$8000.00; BRKGS. CITY UTILITIES, TELEPHONE \$70.44; BRKGS CONSERVATION DIST., OTHERS \$36500.00; BRKGS CO HISTORIC SOC, OTHERS \$4000.00; BRKGS CO TREASURER, AM'T HELD FOR DEL. TAXES \$400.00; BRKGS DOMESTIC SHELTER, OTHERS \$17350.00; BROOKINGS FOOD PANTRY, OTHERS \$5000.00; BROOKINGS POLICE DEPT., ANIMAL CONTROL \$36625.00; BRUGGER, SUSAN, ADULT DEFENSE \$217.99; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$159.17; COOK'S RECYCLING, REPAIRS AND MAINTENANCE \$391.81; COURTESY PLUMBING, REPAIRS AND MAINTENANCE \$253.98; CBC INNOVIS, TELEPHONE \$41.25; DELL MARKETING LP, SUPPLIES & MATERIALS \$1057.00; EAST DAKOTA WATER DEVE., AMOUNT HELD FOR WATER CON \$163.72; ECOLAB PEST ELIMINATION, REPAIRS AND MAINTENANCE \$58.00; EINSPAHR AUTO PLAZA, MACHINERY & EQUIPMENT \$44306.00; ESRI INC., DATA PROCESSING/SOFTWARE \$5800.82; FIRST DISTRICT ASSOC., OTHERS \$7577.25; FREDERIKSEN, BETH, TRAVEL & CONFERENCE \$10.36; GEISE FUNERAL HOME, FUNERALS \$2270.00; HY-VEE FOOD STORE, TRAVEL & CONFERENCE \$11.49; HY-VEE PHARMACY, MEDICINE/RX \$1563.36; IBM CORPORATION, DATA PROCESSING/SOFTWARE \$711.48; INSTY-PRINTS, SUPPLIES & MATERIALS \$264.91;

INTERACTIVE COMP DESIGNS, DATA PROCESSING/SOFTWARE \$21142.25; INTER-LAKES COMM. ACTION, COMMUNITY WORKER \$750.00; JENSEN, RANDY J., TRAVEL & CONFERENCE \$10.36; KIDWILER, MARY, TRAVEL & CONFERENCE \$9.25; KLEINJAN, DARREL, TRAVEL & CONFERENCE \$14.06; KNUTSON, DUANE, TRAVEL & CONFERENCE \$3.33; LEWIS & CLARK MENTAL, PROFESSIONAL SERV. & FEES \$130.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; MCCARTY, DONALD, ADULT DEFENSE \$1133.85; MCGOWAN & HENSLEY LAW OFF, ADULT DEFENSE \$567.00; MCLEOD'S PRINT & OFFICE, SUPPLIES & MATERIALS \$2426.00; MASTERCARD, PROFESSIONAL SERV. & FEES \$192.66; MILLS PROPERTY MANAGEMENT, REPAIRS AND MAINTENANCE \$4527.81; MINNEHAHA CO. TREAS., MV NOTICES/TAX NOTICES \$75.25; MOCIC, PROFESSIONAL SERV. & FEES \$150.00; MULTI MARK-IT, PUBLISHING (LEGALS) \$275.00; NELSON, DARREL E., TRAVEL & CONFERENCE \$7.03; NICHOLS, SHARON, TRAVEL & CONFERENCE \$5.55; NORTHWESTERN PUBLIC SERV, UTILITIES/COURTHOUSE \$4772.71; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$31.14; PERRY ELECTRIC INC., REPAIRS AND MAINTENANCE \$84.15; PRAIRIE GRAPHICS, SUPPLIES & MATERIALS \$25.00; PRINTRAK INTERNATIONAL, REPAIRS AND MAINTENANCE \$424.66; QWEST, DATABASE SERVICE-US WEST \$437.95; REISER, ROBERT, SOBRIETY TESTING \$172.00; RIBSTEIN, RICK, ADULT DEFENSE \$1350.00; RISTY, MAXINE J., PROFESSIONAL SERV. & FEES \$29.00; ROBBINS, JEFF, TRAVEL & CONFERENCE \$19.98; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$12.21; SDACC, TRAVEL & CONFERENCE \$4206.40; SDEMA, PROFESSIONAL SERV. & FEES \$60.00; SDSU AG-BIO COMMUNICATION, SUPPLIES & MATERIALS \$40.00; SENIOR COMPANION PROGRAM, OTHERS \$3750.00; SIOUX FALLS TWO WAY RADIO, REPAIRS AND MAINTENANCE \$490.05; THOMPSON, WENDELL, RENT \$239.00; TSP INC, PROFESSIONAL SERV. & FEES \$2638.49; WAGNER REAL ESTATE, INSPECTION FEES \$200.00; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$912.08; AHO, MARVIN, JURY & WITNESS \$55.92; BRUNS, MICHAEL, JURY & WITNESS \$64.80; LEWNO, KRISTINA, JURY & WITNESS \$61.84; MERGEN, NANCY, JURY & WITNESS \$51.48; MILLER, AMBER, JURY & WITNESS \$50.74; PAGE, MICHAEL, JURY & WITNESS \$51.48; PORTER, ADAM, JURY & WITNESS \$54.44; POST, JOYCE, JURY & WITNESS \$58.88; STANGELAND, JASON, JURY & WITNESS \$51.48; L.P. SEWER, AMOUNT HELD FOR L.P. SEWER \$1092.66; LAKE POINSETT, L.P. WATER PROJECT DIST. \$2607.80; LAKE HENDRICKS SANIT., AM'T HELD FOR LK. HENDRICKS \$1218.65; BRKGS-HAMLIN SIOUX WATER, AMOUNT HELD FOR BIG SIOUX \$6873.26; UPPER DEER, AMOUNT HELD FOR UPPER DEER \$564.21.

Motion by Falken, seconded by Negstad to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-06; a Resolution for the plat of Zazulak Conservation Easement Tract in the NW1/4 of Section 17-T109N-R52W of the 5th P.M., Brookings County, South Dakota. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion Carried.

REGULAR BUSINESS

Motion by Larson, seconded by Falken to approve and authorize Chairperson Santema to sign Agreement #08-01: A Delinquent Tax Agreement in the amount of \$2,540.00. Roll Call Vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Klavetter to approve and authorize Chairperson Santema to sign the Late Disabled & Elderly Tax Freeze Application #08-03. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Falken to award bid for structure BRO 8006(44), BRO 8006(45), PCN 6777, 6779 Brookings County Structure & Approach Grading to Dakota Contracting Corporation of Sioux Falls, SD in the amount of \$346,150.87. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried.

Motion by Klavetter, seconded by Negstad to approve the request for funding from the Brookings Area Housing Conference committee for the amount of \$500.00. Barb Anderson, committee member, presented the information on the conference that will be held on Saturday, February 9, 2008. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Klavetter to approve and authorize Chairperson Santema to sign a Memorandum of Understanding between Brookings County, the City of Brookings, HDR Engineering, and Banner Associates for GIS data. Roll Call Vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss personnel matters, and correspondence received.

Be it noted, the board approved the following personnel actions: New Hire: Ryan Thompson, Part-time Correctional Officer \$13.44.

Motion by Falken, seconded by Negstad to approve the Request to Hire Temporary Employee, for the Commission/Human Resources Office. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss a Poor Relief application.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Falken reported on the Weed & Pest board meeting, the Larson's Manufacturing Appreciation Luncheon, and the Highway Superintendent's retirement party.

Commissioner Klavetter reported on the Highway Superintendent's retirement party and the Legislative Coffee.

Commissioner Negstad reported on the ICAP meeting and the Highway Superintendent's retirement party

Commissioner Larson reported on the Highway Superintendent's retirement party, and a Growth Partnership meeting.

Commissioner Santema reported on the BATA meeting, the Highway Superintendent's retirement party, and the Legislative Coffee.

EXECUTIVE SESSION

Motion by Negstad, seconded by Falken to enter into executive session at 9:35am. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried. Chairperson Santema declared the executive session over at 10:15a.m. Reason - Personnel.

Motion by Falken, seconded by Klavetter to respond to the union that the board is denying the grievance referencing the Highway Overtime and Call-In provisions based on the existing

contract language in the Highway Contract. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, January 29, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office